

<b>Meeting Title</b>	<b>Brixham Harbour Liaison Forum</b>
<b>Venue</b>	Brixham Harbour Office
<b>Date</b>	30 <sup>th</sup> May 2012 at 10.30

<b>Present</b>	Capt P Labistour (PL)	Cllr V Ellery (VE)	Mr R Smith (RS)
	Mr D Bartlett (DB)	Mr D Saunders (DS)	Capt B Curtis (BC)
	Mrs A Blackburn (AB)	Mr P Bartlett (PB)	Mr C Coote (CC)

<b>Agenda Items</b>	<ol style="list-style-type: none"> <li>1. Apologies for absence</li> <li>2. Minutes of the last meeting</li> <li>3. Matters arising from the last minutes             <ol style="list-style-type: none"> <li>a) Sustainable Transport Fund Bid - ferry infrastructure</li> <li>b) Automated External Defibrillator</li> <li>c) Fairway Sector Light</li> </ol> </li> <li>4. Capital Works             <ol style="list-style-type: none"> <li>a) Fenders, capping and ladders</li> </ol> </li> <li>5. Victoria Breakwater Jetty</li> <li>6. Crab Quay Restaurant</li> <li>7. Budget Outturn 2011/12</li> <li>8. Tor Bay Harbour Enforcement &amp; Prosecution Policy - review</li> <li>9. Maritime Events</li> <li>10. Harbour Committee             <ol style="list-style-type: none"> <li>a) Upcoming agenda</li> </ol> </li> </ol> <p>Dates of next meetings</p>
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<b>1.</b>	<b>Apologies for absence</b>	<b>Action</b>
	Apologies were received from Capt K Mowat, Andy Lloyd, Jerry Carter, Mike Morey, Robbie Richardson, Shaw Smith and Nick Wright.	

<b>2.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the meeting of the 22 <sup>nd</sup> February 2011 were a true and accurate record of that meeting.	

<b>3.</b>	<b>Matters Arising</b>	<b>Action</b>
<b>(a)</b>	<p><b>Sustainable Transport Fund Bid – ferry infrastructure</b></p> <p>PL informed the Forum that the bid was successful. Colleagues in Torbay Council will be working towards a three year contract for a fast ferry service between Brixham and Torquay that will be going out to tender shortly. There will also be new pontoon facilities in Brixham and Torquay to support the new fast ferry service. The harbour authority will be part of the project team to make sure that the configuration is right and that the port gets what it needs.</p>	<b>KM</b>

3.	Matters Arising	Action
(b)	<p><b>Automated External Defibrillator</b>            PL informed the Forum that Brixham harbour now has a defibrillator on site and it is kept in the 24hour security office at the main fish market gate entrance. Over half of the harbour staff have already been trained in using the device and the remainder will be trained in the near future.</p>	PL
(c)	<p><b>Fairway Sector Light</b>            PL reported to the Forum that after sending out consultation letters to many different stakeholders asking there views on the fairway directional sector light; it was agreed that it would be decommissioned and Trinity House have now approved this action. A Harbour Master’s notice will be issued and the light discontinued.</p>	PL
(d)	<p><b>Car Parking</b>            VE wanted to make it clear to the Forum that he is pursuing the idea of having a gate at the entrance to Oxen Cove. This will make the Oxen Cove car park area for Harbour tenants and staff only. If the harbour authority get the go ahead for this it would help in relieving problems with Health and Safety problems, overcome new staff parking issues and also help to relieve vehicle congestion in the main fish quay area. It was agreed that it would be necessary to look at how coaches can continue to be safely accommodated in the car park.</p>	VE
(e)	<p><b>Oxen Cove Slipway</b>            CC informed the Forum that there have been a couple of accidents with members of the public getting there feet caught in the gaps between the matting on the Oxen Cove slipway. DB is to have a look at this immediately with CC.</p>	DB

4.	Capital Works	Action
(a)	<p><b>Fenders, capping and ladders</b>            PL told the Forum that the Brixham harbour reserve fund did not have enough spare capacity to complete all the works that have been identified in respect of the fenders, capping and ladders. However, it was considered that the fender work should be undertaken as a matter of urgency but that indicative prices will be needed before the project can go ahead. The estimated cost is thought to be in the region of £40,000 to £50,000.</p>	DB

5	Victoria Breakwater Jetty	Action
	<p>PL informed the Forum that the Mayor is keen to investigate the possibility of utilising the existing structure for the berthing of cruise ships. A meeting was held recently with the Harbour Committee Chairman, PL and the TDA. The TDA had been asked to lead on this idea.</p>	PL & TDA

6.	Crab Quay Restaurant	Action
	<p>PL informed the Forum that work had begun on fitting out the new restaurant and everything seemed to be running smoothly. The opening was expected to be in July. VE asked where the banner is that was meant to be put up to inform the public about the restaurant. PL said he would look into this matter.</p>	PL

<b>7.</b>	<b>Budget outturn 2011/12</b>	<b>Action</b>
	PL reported that the Brixham harbour account had made a surplus of £145,000 in 2011/12 but that the final operating surplus was zero because the £145k had been used to reduce the overall level of borrowing. The full report would be published next week.	
<b>8.</b>	<b>Tor Bay Harbour Enforcement &amp; Prosecution Policy - review</b>	<b>Action</b>
	PL stated that the policy had been reviewed and will be in the agenda for the up coming Harbour Committee meeting. Comments would be welcome from anybody in the Forum who would like to look over the policy.	<b>ALL</b>
<b>9.</b>	<b>Maritime Events 2012 - updated list</b>	<b>Action</b>
	PL reported that the cruise ship 'Delphin', the first cruise liner call of the year, is due into the Bay on the 1 <sup>st</sup> of June. He also indicated that the harbour authority have a very busy period coming up, which included the Heritage boat race and Brix Fest. PL said that a detailed events list is available on the Harbour website.	
<b>10.</b>	<b>Harbour Committee Agenda</b>	<b>Action</b>
	PL informed the Forum that the Harbour Committee will be held on the 11 <sup>th</sup> June in Brixham and the Agenda will include the election of a Chairman and Vice Chairman.	<b>ALL</b>

**Next Meeting  
Venue**

\*\* Special meeting in July (to be advised).  
5<sup>th</sup> September 2012      10.30am  
Brixham Harbour office  
28<sup>th</sup> November 2012      10.30am

**Dates of Harbour  
Committee  
Meetings**

11<sup>th</sup> June 2012      5.30pm (Brixham)  
17<sup>th</sup> September 2012      5.30pm (Paignton)  
17<sup>th</sup> December 2012      5.30pm (Torquay)